

INDIRA GANDHI NATIONAL OPEN UNIVERSITY
(Planning & Development Division)

MINUTES OF THE 60th MEETING OF THE ACADEMIC PROGRAMME COMMITTEE (APC) HELD ON 22nd JANUARY 2021 AT 11:00 A.M. IN THE BOARD ROOM, VICE-CHANCELLOR OFFICE, IGNOU

The following were present:-

1.	Prof. Nageshwar Rao, Vice Chancellor.	Chairman
2.	Prof. Satyakam, Pro-Vice-Chancellor.	Special Invitee
3.	Prof. B.K. Pattnaik, Director, SOEDS	Member
4.	Prof. Swati Patra, Professor, SOSS.	Member
5.	Prof. Rashmi Sinha, Director, SOSS.	Member
6.	Prof. D.Venketeshwarlu, Director, SOE.	Member
7.	Prof. B.B. Khanna, Director, ID.	Member
8.	Dr. Dev Kant Rao, Director, ACD.	Member
9.	Dr. Himanshu Kumar Bose, Registrar, SRD.	Special Invitee
10.	Prof. Uma Kanjilal, Director, COE.	Special Invitee
11.	Prof. M.S. Senam Raju, Registrar, MPDD.	Special Invitee
12.	Shri Gulshan Kumar Arora, Registrar, SED	Special Invitee
13.	Dr. Pankaj Khare, Director, P&DD.	Member Secretary

Dr. Pankaj Khanna, Deputy Director and Dr. Sunil Kumar, Deputy Director from P&DD were present to assist the Committee.

At the outset, the Member Secretary welcomed Chairman, Member(s), and Special Invitee(s) to the 60th Meeting of the Academic Programme Committee (APC). Thereafter, the Chairman formally welcomed Prof. Rajendra Prasad Das, Pro-Vice-Chancellor as new member and informed that he could not join the meeting. He, on behalf of APC placed on record appreciation for the outgoing members, Prof. Kshiti Bhushan Das, Pro-Vice Chancellor and Dr. M. Shanmugam, Director, RSD. He also welcomed Prof. B.K.Pattanaik, Director, SOEDS and Prof. Swati Patra, SOSS, Planning Board members to this APC meeting. He informed the members that this is the first meeting of any statutory body after the accreditation of the University by NAAC and congratulated the members on achieving A⁺⁺ in the NAAC accreditation.

The Member Secretary thereafter presented the agenda items with the permission of the Chair.

A.P.C. 60.1 **To confirm the Minutes of the 59th Meeting of the Academic Programme Committee held on 15th July 2020 and Action Taken Reports (ATRs).**

A.P.C. 60.1.1 **The Member Secretary informed that the Minutes of the 59th**

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Meeting held on 15th July 2020 of the Academic Programme Committee were circulated to the Members of the Committee. As no comments were received, the Member Secretary proposed for confirmation of the same.

The Committee took note of the Action Taken Reports (ATRs) on the recommendations of the Academic Programme Committee (APC).

A.P.C. 60.1.2 ***Refer item No. 59.1.5 - Programme Launch Approval Form (PLAF) of Post Graduate Diploma in Journalism & Mass Communication (revised) and M.A. in Journalism & Mass Communication.***

Dr. O.P. Dewal, Director, SOJNMS submitted that provision of lateral entry in the second year of M.A.(JMC) was made only for successful student of PGJMC from IGNOU. The Academic Council suggested for constituting a Committee for extending provision of lateral entry for students from other universities.

The Committee opined that the SOJNMS and ACD may initiate the process on decision of Academic Council and suggested to ensure that the lateral entry provisions should comply with the latest University Grants Commission (UGC) norms and regulations.

(Action: SOJNMS and ACD)

A.P.C. 60.1.3 The Committee confirmed the Minutes of its 59th meeting of the APC.

(Action: P&DD)

A.P.C. 60.2 **To consider the Programme Proposal Form (PPF) of the Certificate in Smart City Development and Management.**

A.P.C. 60.2.1 The Member Secretary informed that the School of Engineering & Technology (SOET) has submitted the Programme Proposal Forms (PPF) of Certificate in Smart City Development and Management.

A.P.C. 60.2.2 Dr. N. Venkateshwarlu, Programme Coordinator, SOET briefed that the proposed programme is a Certificate programme with a minimum duration of the programme is six months and have a credits load of 20. The eligibility for admission is B.E. / B.Tech. / B.Arch. in any branch.

He further informed that the School has submitted the PPF for

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Diploma in Smart City Development and Management in the 56th meeting of APC held on 30th October 2018. The 56th APC considered and approved the above proposal vide item no. 56.6 in the year 2018 for development of the Diploma to be offered by using ICTs and MOOC videos.

- A.P.C. 60.2.3** After detailed deliberations, the Committee opined that the credits load in proposed programme may be in accordance with the University norms. The credits load of an academic programme at certificate level is 16. The eligibility for admission may be changed to 10+2 in Science with Mathematics.
- A.P.C. 60.2.4** The Committee recorded its concerns on the progress of development of the earlier approved Diploma in Smart city Development and Management and suggested that the School may, on regular intervals submit the progress and may develop at least 16 credit materials by end of June 2021. It was further suggested that the Diploma programme may have an intermediate exit option after six months where a Certificate can be awarded.
- A.P.C. 60.2.5** The committee advised to re-submit the status of the Programme Proposal Form (PPF) for the academic programme approved in October 2018.
(Action: SOET)
- A.P.C. 60.3** To consider the Programme Proposal Form (PPF) of the Certificate in Nano Technology.
- A.P.C. 60.3.1** The Member Secretary informed that the School of Engineering & Technology (SOET) has submitted the Programme Proposal Form (PPF) of Certificate in Nano Technology.
- A.P.C. 60.3.2** Dr. K. Tamil Mannan, Programme Coordinator from SOET briefed about target group and academic outcomes and curriculum of the proposed programme. He informed that the minimum duration for completion of the programme is one year and it will be initially delivered through ODL mode and later on it will be delivered through Online mode.
- A.P.C. 60.3.3** The Committee after deliberations advised that for a Certificate level programme the minimum duration of this programme should be 6 months instead of one year. The Committee also suggested to reduce the study load of the programme and advised to conduct the need assessment for the proposed programme.
- A.P.C. 60.3.4** With the above deliberations, the Committee referred back the

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Programme Proposal Form (PPF) to the School Board of the SOET to reconsider the proposal on the basis of need assessment.

(Action: SOET)

A.P.C. 60.4 **To ratify the Programme Launch Approval Form (PLAF) of the Post Graduate Certificate in Inventory Planning & Warehousing System for Engineers.**

A.P.C. 60.4.1 The Member Secretary informed that the School of Engineering & Technology (SOET) has submitted the Programme Launch Approval Form (PLAF) of the Post Graduate Certificate in Inventory Planning & Warehousing System for Engineers for ratification. The programme was launched in January 2021.

A.P.C. 60.4.2 The Committee ratified the launch and Programme Launch Approval Form (PLAF) of Post Graduate Certificate in Inventory Planning & Warehousing System for Engineers from January 2021 admission cycle.

(Action: SRD)

A.P.C. 60.5 **To ratify the Programme Launch Approval Form (PLAF) of Post Graduate Certificate in Industrial Safety.**

A.P.C. 60.5.1 The Member Secretary that informed the School of Engineering & Technology (SOET) has submitted the Programme Launch Approval Form (PLAF) of the Post Graduate Certificate in Industrial Safety.

A.P.C. 60.5.2 The Committee ratified the launch and Programme Launch Approval Form (PLAF) of the Post Graduate Certificate in Industrial Safety from January 2021 admission cycle.

(Action: SRD)

A.P.C. 60.6 **To ratify the Programme Launch Approval Form (PLAF) of Post Graduate Diploma in Animal Welfare.**

A.P.C. 60.6.1 The Member Secretary informed that the School of Extension and Development Studies (SOEDS) has submitted the Programme Launch Approval Form (PLAF) of Post Graduate Diploma in Animal Welfare (PGDAW).

A.P.C. 60.6.2 The Committee ratified the launch and Programme Launch Approval Form (PLAF) of the Post Graduate Diploma in Animal Welfare from July 2020 admission cycle.

(Action: SRD)

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- A.P.C. 60.7** To ratify the Programme Launch Approval Form (PLAF) of Certificate in Adolescent Health and Counselling through the WEAS portal.
- A.P.C. 60.7.1** The Member Secretary informed that the School of Health Sciences (SOHS) has submitted the Programme Launch Approval Form (PLAF) of Certificate in Adolescent Health and Counselling.
- A.P.C. 60.7.2** The Committee ratified the launch and Programme Launch Approval Form (PLAF) of the Certificate in Adolescent Health and Counselling from January 2021 admission cycle.
(Action: SRD)
- A.P.C. 60.8** To ratify the Programme Launch Approval Form (PLAF) of BAG Philosophy (CBCS).
- A.P.C. 60.8.1** The Member Secretary informed that the School of Interdisciplinary and Trans disciplinary Studies (SOITS) has submitted the Programme Launch Approval Form (PLAF) of BAG Philosophy (CBCS).
- A.P.C. 60.8.2** The Committee ratified the launch and Programme Launch Approval Form (PLAF) of the BAG Philosophy (CBCS) from January 2021 admission cycle.
(Action: SRD)
- A.P.C. 60.9** To consider the Programme Launch Approval Form (PLAF) of Post Graduate Certificate in Gender, Agriculture and Sustainable Development.
- A.P.C. 60.9.1** The Member Secretary informed that the School of Gender and Development Studies (SOGDS) has submitted the Programme Launch Approval Form (PLAF) of Post Graduate Certificate in Gender, Agriculture and Sustainable Development.
- Dr. G Uma, SOGDS and Dr. Mita Sinhamahapatra, SOA, Programme Coordinator(s) briefed about the readiness of the programme.
- A.P.C. 60.9.2** The Committee after detailed deliberations advised to upload the SLM contents on the e-gyankosh portal and recommended for approval of Programme Launch Form of Post Graduate Certificate in Gender, Agriculture and Sustainable Development as Certificate in Gender, Agriculture and Sustainable Development. It would be launched in July 2021 admission cycle.
- A.P.C. 60.9.3** The Committee approved the launch and Programme Launch

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Approval Form (PLAF) as Certificate in Gender, Agriculture and Sustainable Development.

(Action: SRD)

A.P.C. 60.10 **To ratify the Programme Launch Approval Form (PLAF) of M.Sc. (Environmental Science).**

A.P.C. 60.10.1 The Member Secretary informed that the School of Interdisciplinary and Trans Disciplinary Studies (SOITS) has submitted the Programme Launch Approval Form (PLAF) of M.Sc. (Environmental Science).

A.P.C. 60.10.2 Dr. Shachi Shah and Dr. V.Venkat Ramanan, Programme Coordinator(s) from SOITS briefed about the readiness of the programme and submitted that the e-contents are ready for the first semester.

A.P.C. 60.10.3 The Committee ratified the launch and Programme Launch Approval Form (PLAF) of M.Sc. (Environmental Science) from January 2021 admission cycle.

(Action: SRD)

A.P.C. 60.11 **To ratify the Programme Launch Approval Form (PLAF) of P.G. Diploma in Corporate Social Responsibility.**

A.P.C. 60.11.1 The Member Secretary informed that the School of Extension and Development Studies (SOEDS) has submitted the Programme Launch Approval Form (PLAF) of P.G. Diploma in Corporate Social Responsibility.

A.P.C. 60.11.2 The Committee ratified the launch and Programme Launch Approval Form (PLAF) of the P.G. Diploma in Corporate Social Responsibility from January 2021 admission cycle.

(Action: SRD)

A.P.C. 60.12 **To ratify the Programme Launch Approval Form (PLAF) of Diploma in Theatre Arts.**

A.P.C. 60.12.1 The Member Secretary informed that the School of Performing and Visual Arts (SOPVA) has submitted the Programme Launch Approval Form (PLAF) of Diploma in Theatre Arts.

A.P.C. 60.12.2 The Committee ratified the launch and Programme Launch Approval Form (PLAF) of Diploma in Theatre Arts from January 2021 admission cycle.

(Action: SRD)

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A.P.C. 60.13 **To ratify the Programme Launch Approval Form (PLAF) of Diploma in Value Education.**

A.P.C. 60.13.1 The Member Secretary informed that the School of Extension and Development Studies (SOEDS) has submitted the Programme Launch Approval Form (PLAF) of Diploma in Value Education.

A.P.C. 60.13.2 The Committee ratified the launch of Programme Launch Approval Form (PLAF) of Diploma in Value Education from January 2021 admission cycle.

(Action: SRD)

A.P.C. 60.14 **To consider the Programme Proposal Form (PPF) of Certificate in Arts and Craft- Pattachitra**

A.P.C. 60.14.1 The Member Secretary informed that the School of Performing and Visual Arts (SOPVA) has submitted the Programme Proposal Forms (PPF) of Certificate in Arts & Craft - Pattachitra.

A.P.C. 60.14.2 Sh. Lakshaman Prasad, Programme Coordinator from SOPVA informed about the programme structure and submitted that the programme is being developed with collaboration of State Institute for Development Arts &/Crafts (SIDAC), Govt. of Odisha. The programme will be launched in July 2021 admission cycle.

A.P.C. 60.14.4 The Committee took note of progress and recommended for approval of Programme Proposal Form (PPF) of Certificate in Arts and Craft- Pattachitra.

(Action: SRD)

A.P.C. 60.15 **To ratify the Programme Launch Approval Form (PLAF) of Certificate in Mobile Application Development.**

A.P.C. 60.15.1 The Member Secretary informed that the School of Computer and Information Sciences (SOCIS) has submitted the Programme Launch Approval Form (PLAF) of Certificate in Mobile Application Development. The programme was launched in July 2020 admission cycle.

The Committee noted that the students registered for July 2020 admission cycle in the Certificate shall appear in TEE in June 2021 examination.

A.P.C. 60.15.2 The Committee ratified the launch and Programme Launch Approval Form (PLAF) of Certificate in Mobile Application

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Development w.e.f. July 2020 admission cycle.

(Action: SRD)

- A.P.C. 60.16** To consider and approve modification in the eligibility criteria for admission to PG Diploma in Mental Health (PGDMH).
- A.P.C. 60.16.1** The School of Social Sciences (SOSS) has requested to consider and approve modification in the eligibility criteria for admission to the existing PG Diploma in Mental Health programme.
- A.P.C. 60.16.2** The Committee suggested that the matter may be placed before the Academic Council / ACSC and referred back the proposal to the School.
(Action: SOSS)
- A.P.C. 60.17** To consider the Handbook on Project Management-2020.
- A.P.C. 60.17.1** The Member Secretary submitted that a Committee was constituted to streamline the External Funded research projects and submitted a Handbook on Project Management 2020.
- A.P.C. 60.17.2** The Committee recommended for seeking approvals of the Handbook on Project Management-2020 in the next meeting of the Planning Board.
(Action: P&DD)

TABLED ITEM(s)

- A.P.C. 60.18** To consider the Programme Proposal Form (PPF) of M.A in Folklore and Culture Studies
- A.P.C. 60.18.1** The Member Secretary informed that the School of Interdisciplinary and Trans disciplinary Studies (SOITS) has submitted the Programme Proposal Form (PPF) of M.A. in Folklore and Culture Studies.
- A.P.C. 60.18.2** Prof. Shachi Shah, Director, SOITS, Prof. Nandini Sahu and Dr. Sadanand Sahu, Programme Coordinator(s) informed about the UGC curriculum and design of the programme and submitted that the programme structure and SLM are almost ready. They also briefed about the outcomes of need assessment study.
- A.P.C. 60.18.3** The Committee recommended for approval of the Programme Proposal Form (PPF) of M.A. in Folklore and Culture Studies. Further, it may be launched in a modular approach from January

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2021 session as first year SLMs are ready. The School may provide exit option after one year as Post Graduate Diploma in Folklore and Culture Studies.

(Action: SOITS and SRD)

A.P.C. 60.19 To consider the Programme Proposal Form (PPF) of Certificate in Appliqué Craft.

A.P.C. 60.19.1 The Member Secretary informed that the School of Vocational Education and Training (SOVET) has submitted the Programme Proposal Form (PPF) of Certificate in Appliqué Craft.

A.P.C. 60.19.2 Dr. R.S.P. Singh and Dr. Rachna Agarwal, Programme Coordinator(s) from SOVET informed about the programme structure and submitted that it will be launched from July 2021.

A.P.C. 60.19.3 The Committee recommended for approval of the Programme Proposal Form (PPF) of Certificate in Appliqué Craft.

(Action: SOVET)

A.P.C. 60.20 To consider the Programme Proposal Form (PPF) of M.A in Jyotish.

A.P.C. 60.20.1 The Member Secretary informed that the School of Humanities (SOH) has submitted the Programme Proposal Form (PPF) of M.A. in Jyotish.

A.P.C. 60.20.2 Prof. Malati Mathur, Director, SOH and Dr. Devesh Kumar Mishra, Programme Coordinator, briefed on the programme structure. They submitted that it is a modular programme with an exit option after completion of first year and these students will be conferred with Post Graduate Diploma in Jyotish.

A.P.C. 60.20.3 The Committee suggested that the School may adopt NPTEL courses for speedy development of the programme since the UGC has already notified that Universities can adopt 40% from NPTEL courses.

A.P.C. 60.20.4 The Committee recommended for approval of the Programme Proposal Form (PPF) of M.A. in Jyotish with an exit option as Post Graduate Diploma in Jyotish.

(Action: SOH)

A.P.C. 60.21 To consider the Programme Proposal Form (PPF) of Certificate in Saral Sanskrit.

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- A.P.C. 60.21.1** The Member Secretary informed that the School of Humanities (SOH) has submitted the Programme Proposal Form (PPF) of Certificate in Saral Sanskrit.
- A.P.C. 60.21..2** Prof. Malati Mathur, Director, SOH and Dr. Devesh Kumar Mishra, Programme Coordinator, briefed on the programme structure. They submitted that the proposed programme will impart communication skills in Sanskrit and it will be developed in multi lingual (Hindi / Sanskrit / English) mode.
- A.P.C. 60.21.3** The Committee recommended for the approval of the Programme Proposal Form (PPF) of Certificate in Saral Sanskrit.
(Action: SOH)
- A.P.C. 60.22** To consider the New academic programmes initiation process.
- A.P.C. 60.22.1** The Member Secretary proposed a new system to ease out approvals of new academic programmes without diluting requirements of Statutory bodies. The proposed system has provision of presentation of concept of new academic programmes within a week before a committee comprising of internal members of APC, Director of concerned School and discipline group members.
- A.P.C. 60.22.2** The Committee appreciated the proposal and recommended for its immediate implementation with a notification to Schools. The matter may also be placed in the next Meeting of the Planning Board for ratification.
(Action: P&DD)
- A.P.C. 60.22.3** The Committee during discussion on the Programme Launch Approval Form (PLAF) from various Schools suggested that a comprehensive notification be issued and it should have detail of the Digital SLMs, Credit structure, Programme and course code(s) etc. This notification may be issued by the Director Planning and Development Division).

(Action: P&DD)

The meeting ended with thanks to the Chair and members present

[Signature]
8/11/2024

(Dr. Pankaj Khare)
Director (P&DD)
Member Secretary-APC